



RESPONSES TO QUESTIONS REGARDING RFP FOR PROPERTY MAINTENANCE SERVICES

POSTED TO CIVIC SAN DIEGO WEBSITE ON AUGUST 2, 2017

Note – some questions may have been abridged

- 1. QUESTION: We understand that we must conduct walks at these properties prior to submitting our proposal to you. However, there is a request for maintenance of the interior courtyard along the west side of the property at 6395 Imperial, should we still set up an appointment to go check it out**

RESPONSE: No, we will not be making appointments for site visits. All sites are visible from the exterior except for this specific site.

The 6395 Imperial site only requires service in the interior courtyard which is approximately 700 square feet. Services will likely only include sweeping of leaves.

- 2. For the bidding purpose of these sites it's difficult to bid on trash, weed and graffiti removal without seeing what is to be done. For example it's hard to bid trash when there is an illegal dump where mattresses, asphalt grindings and or construction waste have been dumped at a site. For graffiti it's also hard to forecast the size of the graffiti and if power washing is needed or to paint over the area.**

RESPONSE: We are requesting your bid for the services as described for each site in the RFP Scope of Services, Attachment A.1. For unusual occurrences outside the scope, those issues will be dealt with on a case-by-case basis.

- 3. QUESTION: Who will pay for the paint if the area needs to be painted?**

RESPONSE: Materials purchased, such as paint, will be reimbursed on a pass-through basis with no markup. Only materials used for this contract and these properties will be reimbursed.

- 4. QUESTION: Weed control, will it be done monthly, semi-annually, annually? We would need a frequency so we can estimate growth to be able to bid accurately.**
a. For landscape maintenance on the sites what is the proposed frequency of the tasks?

RESPONSE: Question answered on July 21, 2017 Q&A Response on our website, civicsd.com. Please see original question and its answer below:

QUESTION 3 on July 21, 2017: Is there a schedule for how often each property is to be maintained?

RESPONSE on July 21, 2017: A final determination has not been made as to how often each property is to be maintained. As you prepare your fee schedule, we recommend providing a quote for the cost to maintain each site on a single monthly visit.

- 5. QUESTION: Would it be better to bid hourly rates for different services?**

RESPONSE: Please see paragraph 7 “Budget” in the RFP Scope of Services, Attachment A.1

- 6. QUESTION: Could you provide current contractor name and current pricing for Property Maintenance Services?**

RESPONSE: Current contractors are Right Way Landscaping and Urban Corps. For current pricing, please see copies of contracts with these vendors on our website at www.civicsd.com. Under “Doing Business” click on “Contracts” and then the link to view these contracts.